

THE VOLUNTEER REPORTER

August 2022
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You are invited!
Bring a spouse or a friend!

Middle TN Social/Networking Event
September 23, 2022

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Smith County Justice Center
Photo by Betsy Pierucki
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IN THE NEWS

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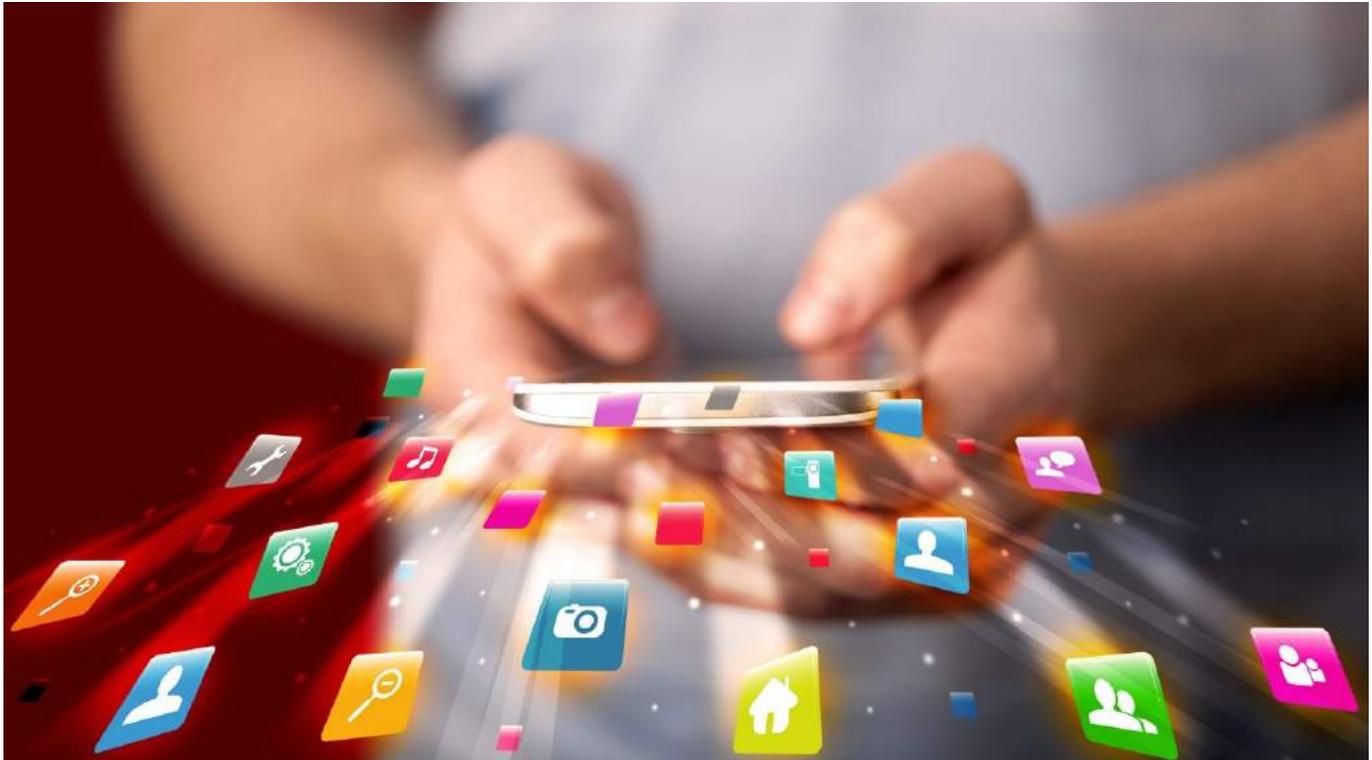


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Tech tip: Digital business cards for court reporters

MAY 30, 2022

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By Lynette Mueller

When the pandemic hit more than two years ago, court reporters and the legal industry had to do a lot of learning and pivoting to keep doing business. We nailed it! We court reporters got on board the Zoom train and haven't looked back.

In my area of the country, I feel we slowly got back to in-person proceedings at an earlier time than other parts of the country (and that's okay). As I was making my list for in-person gear, I checked my business cards. My supply was super low, and I hadn't thought about them for such a long time.

The business card is an essential item in my court reporter bag. After all, it's a great tool for networking and growing your brand. There are other advantages to carrying a business card too.

1. They convey personal contact information in an easy way.
2. They convey an overall image of your business.
3. They offer a quick first impression.
4. They are a marketing tool.
5. They build trust.
6. They are a networking tool.

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Continued from Page 2

My stash of business cards has dwindled even further over the past few months, so I was on the hunt for another option for myself and the reporters that work with me. I've taken great pride in using technology to the fullest and wanted a green option, so I decided to look into a digital business card.

Digital business cards have the same great benefits as print ones. A few other factors played into my decision to go to the digital card.

- *They have all my details in one place.
- *I can instantly update my information. (I recently got certified in another state, and I just headed online to update my most recent cert!)
- *It's cost-effective – no more printing costs and no shipping and handling charges.
- *I included my headshot on my paper business cards, and it was a hassle to update them when I changed my hairstyle or glasses. It's no problem with digital cards! Again, I just head online to upload my new headshot.
- *It's better for the environment.
- *They offer creative leeway. You can even add your social media accounts!
- *They usually cost less than paper business cards.
- *You will look like a tech rock star with that digital business card!

Next, I headed to Google to do my research for myself and my business. Bloggers differ on which is “the best” card. I landed on a photographer that I have so much respect for and followed some of his recommendations. Check out his post here:

Some of the digital business card options that came up frequently in my research were the following:

1. [Linktr.ee](https://linktr.ee)
2. [Popl](https://popl.com)
3. [Bling](https://bling.com)

[Kado](https://kado.com) has some pointers for a few good apps you can download from the app store of your choice to create and design your digital business cards and also highlights the benefits of each app.

I ended up using [vCard.Link](https://vcard.link) to create my business card.

I wanted to be able to add a QR code to my digital card as well, so this was a great option for me. At vCard.Link you can create an online business card and share it with your contacts.

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It is an easy two-step process:

Complete a form with your contact information.
Copy your card link or QR code to share it.

The link and QR code are fully embeddable into your website or email. Simply download the file or image and include it wherever you like. Remember to supply your email address and create a password for easy updating down the road.

The next step in my process was to now add my digital business card to a physical card. I headed to [Tap Tag](#) to find my card of choice. Ease of use was an essential factor for me when creating my new card. I loved that I could upload an image of my business logo and add that QR code on the back of it for those smartphone users who have an older smartphone and no NFC (near-field communication) capabilities.

According to Tap Tag's website:

We will add any link to your Tap Tag, whether it be your Contact Card, Instagram, LinkedIn, or anything! All of our fully-custom products use NFC technology to seamlessly share data to any smartphone.

Literally just a tap from a smartphone. They don't need a tag or app to scan. We're serious here. It's that easy. Works on Apple and Android.

My digital card is a recent purchase, and so far I'm loving it! My first experience using it with an attorney at a job went very well, and it was a seamless experience for him. I merely tapped my card near his iPhone and my information popped up quickly. He tapped Save, and I'm now in his contacts.

Of course, it was a new experience for him as well and one that he will remember too. What better way for potential new clients to have instant access to your contact information. I know I made a great first impression and he will remember me in the future, and I feel like I've cemented my brand in his brain!

Lynette Mueller, FAPR, RDR, CRR, is a freelance court reporter based in Memphis, Tenn., and chair of the NCRA Technology Committee. She can be reached at lynette@omegareporting.com.

PRESIDENT'S MESSAGE



Mindy Rutherford, LCR, CLR
TCRA President 2022-2023

Fellow Tennessee Court Reporters,

Summer is winding down. The kids are back to school. TCRA is in full action with convention planning, committee service, and other networking events.

Mark your calendars for the first upcoming event mentioned in this edition of the newsletter. Katherine Gale, Patricia Nilsen, and Georgette Arena have something up their sleeves for the Middle District.

Be sure to watch social media and your email for additional details for these TCRA-sponsored events. We hope to see everyone get out and spend some time together. These are great opportunities to socialize with your fellow court reporters.

Stay tuned for other networking events currently being planned by your Eastern Directors and Western Directors.

Feature: Smith County Justice Center

I've been reporting exclusively in the Upper Cumberland area for over 10 years, and there is nothing I like more than a small-town justice center. Some of my favorite perks are free parking, easy entry access, and friendly court officers who will happily lead you to the non-public restroom and the backroom coffeemaker.

Today I will be featuring one such gem, the Smith County Justice Center. Opening in 2011, it features two main courtrooms and a grand jury room. Presiding judges are Brandon Bellar, Clara Byrd, Brody Kane, and Michael Collins. It is conveniently located 6 miles off of I-40, Exit 258, just past the Walmart.

If you find yourself in Carthage for court or depositions, according to the locals, there are some great spots for dining and shopping. Stop in for morning coffee at RoKaBilly or South

Street Brew & Shave. Long lunch break? Enjoy Rojas Kitchen, a meat and three; or Mexican cuisine at El Ray. Had an extra hard case and a terrible witness? Grab some sweets at the Candy Bar to dull the pain of your afternoon session.

And if you get out of court early and feel like milling around before heading back to your office to work on your never-ending pages, check out the boutique-style clothing at #Holly's or Teresa's Gifts. You'll be looking fine at your next big-city job as you stare at the high-rises, dreaming about the next time you can enjoy free parking, fresh air, and comfort food in Smith County, Tennessee.

Written by,
Brittany Temples, LCR



September 23, 2022
beginning at 5:00 p.m.

SAVE
the
DATE

Tennessee Court Reporters Association

Come hang out with your fellow stenographer friends (or make new ones)!

Starting at 5:00, come and go as you please. Spouses and friends welcome.

- Light hors d'oeuvres
- Food trucks available
- Drawings (bring a non-member reporter for extra chances to win; sign them up to TCRA for even more chances)
- Socializing with fellow court reporters

[Click here to RSVP via Facebook](#)

Williamson County Judge Changes

Written by Sarah Motley, LCR

Judge James G. Martin, III, has served as Judge in Williamson County, the 21st Judicial District, since late 2008. He graduated from Vanderbilt Law School in 1974, and worked as an attorney in Franklin, Tennessee, upon graduation and until he was appointed to his Judgeship by the Governor in 2008.

Personally, Judge Martin is one of my favorite judges I have ever worked with. I really got to know him better over the last few years, working in his courtroom and talking to him and his staff in his chambers during recesses. He presided over two family law cases back-to-back that each lasted for more than TWENTY separate trial days. Judge Martin is incredibly patient, intelligent, and funny.

My favorite experience with Judge Martin that I love to tell everyone about was Halloween of 2018. I had asked to only work half day that day since it was Halloween, and I did not want to miss trick-or-treating with my three-year-old son at the time. Of course, like always happens, the hearing was going way longer than anticipated. Both attorneys were disinterested in the fact that it was Halloween, didn't have kids to get home to, and really no care that they were going way over the time estimated for the hearing. Around 2:00 at a break, I went back to Judge Martin's office and told him about my predicament. I couldn't find anyone to relieve me. I told him I had never done this before, but that I was going to have to leave at 4:00 even if we weren't finished,

because there was no way I was going to miss trick-or-treating with my son. Judge Martin told me then he would handle it. We kept going with the hearing. Then a little bit before 4:00, Judge Martin stopped everyone and said on the record that we would be stopping the hearing then because the court reporter had an obligation that she needed to attend to, which was trick-or-treating with her child for the Halloween holiday.

With all the different players and cases and people in Judges' lives every day, who knows if Judge Martin remembers this story, but I sure do. And I know this story would stick out to most reporters, feeling less like a robot and more like an appreciated person. Depositions and hearings have to end at certain times all the time for attorneys and judges to meet other obligations, whether family-wise or work-wise. We as court reporters seem to always feel "stuck" in jobs, like we have no say and are just there on the attorneys' and judges' timeclock. We should feel comfortable to speak up in situations like what happened with me, and then be pleasantly surprised and thankful for the outcome.

I know many will miss Judge Martin in Williamson County, and we wish him all the best in his next chapter.

Deana C. Hood has now been elected to replace Judge Martin's position, with her first day starting on September 1, 2022.

Planning for the Future

Written by Amber Thompson, LCR, CCR

As a reporter, it feels like we always have a plan for anything that comes our way...and then a backup plan, and more than likely a backup plan for our backup plan. But have we made a plan for what will happen with our work if something were to happen to us today? I know, it's a sensitive subject that no one likes to think about, but we unfortunately had this situation arise this past year with one of our own Tennessee reporters. We would like to encourage all reporters to be proactive and have a plan in place.

After inquiring with other reporters about their plans, I compiled this list of suggestions/recommendations for you to consider:

- Plan with another reporter who has the same software as you, to help each other out if something were to happen.
- Show family members or someone you trust where you keep your files in your office and on your computer. Try to keep these files as organized as possible.
- Have a document with a list of reporters with your software who your family could reach out to if needed.
- Make sure someone has your passwords to access your computer and email.
- Let someone know where to find your invoicing and tax documents.
- If you use proofreaders and/or scopists, make sure whoever you designate to handle

your financials knows in case they need to be paid. These people are also great resources for your family to reach out to, to help finish any outstanding work.

- Keep a list of any monthly payments or subscriptions that need to be notified and/or canceled, such as a repository system or machine payment.
- If you still have 30 years of notes and tapes and exhibits stored in your office, this might be the sign you were looking for to finally purge what you can. The less your loved ones have to go through, the easier this process will be on them.

(*Please note it is recommended that reporters retain their notes for at least five years. In criminal court cases, Tenn. Code Ann. Section 40-14-307 requires the Clerk to retain possession of all audio recordings and stenographic notes of proceedings by the court reporter. Tenn. Code Ann. Section 18-1-202 allows the Clerk to dispose of these records after the passage of ten years following the final disposition of the case. Also note any other special circumstances that could allow for keeping notes longer.)

Everyone's situation is different, so no one thing will work for every reporter, but being proactive now will help alleviate some of the stress and burdens in the future for you and your loved ones.

Amber Thompson, LCR, CCR

In the Spotlight



**TRISH SMITH, LCR, RPR, CCR
TCRA Middle Director 2022-2023**

Several years have passed since January 1986, when I began court reporting with Nashville Court Reporters after completing the nighttime court reporting program at UT Nashville downtown. It has been a wonderful career over the years – challenging in too many ways to count.

Way back, I attended the Eclipse Users Group program in San Antonio, Texas, and I returned to Nashville with a burning desire to purchase a laptop computer, since I was one of a handful in attendance without one. Since that time, I enjoy describing my view of court reporting as “I get to play a video game all day long.”

The ebb and flow of the profession has kept it interesting, not to mention the myriad of topics covered and situations encountered. I am grateful for the privilege to have assisted with legal proceedings which have touched the lives of so many persons in matters which truly have meant the world to them.

“Giving back” through volunteering with TCRA over the years has helped to round out the experience for me – planning conventions, serving on the Board and committees, and legislative activities.

My family has always been supportive of me, even through the long hours and repeated push to meet deadlines. They are “keepers” and the light of my life.

Above all, spending time with family and friends means the world to me. Mix in some gardening, cooking, hiking, kayaking, and simply being outdoors – ooh, and live music/ concerts and traveling – and I am one happy gal.

The motto which best fits at this time in my life: Relinquish the fantasy of an uncluttered world; accept each day as it comes.



CAREER DAYS

Many of our TCRA reporters first heard about court reporting from Career Day held at their school. These events are a great way to interact within your community and share information about our wonderful profession. We would like to encourage our members to reach out to your local schools and inquire about any career days that they have planned.

Our TCRA President Mindy Rutherford was invited to speak at her old high school about court reporting and wanted to share a few of the thank you notes she received from the students.

We have been invited to the 8th Annual Macon County Student Career & College Expo to be held Thursday, October 20, 2022 from 8:00 a.m. – 3:00 p.m. at the Macon County High School Gymnasium located at 2550 Days Rd., Lafayette, TN. If you would be interested in attending, please email us at administrator@tcra.com.

Dear Mrs. Rutherford,

Thank you for presenting to our class about Court Reporting. I'm sure talking to a bunch of highschoolers is not your ideal day of but thank you for giving us your time. It was a great presentation that taught me things I never knew about Court Reporting. Just thinking about how we used to record on paper makes my hands hurt. The work you and your colleagues do is supremely important that goes unsung far too often. I know me saying thank you probably won't make up for it, but thank you for the work you do. Even though I'm going in the path of being a reporter, your presentation helped me expand my horizons of future careers. Thank you again for taking time to present to us.

Sincerely,
Joshua Rhea

Dear Mindy Rutherford,

Thank you so much for taking the time to come in and present to my class about your career. I think your career as a stenographer is extremely interesting, and also seems really fun.

I had no idea that stenographers used that special keyboard to type with, and it seems hard to memorize. I really liked your presentation, and it was also funny. I also liked how you mentioned that you basically have to be perfect, and that you need really good listening skills in order to do it right with and catch everything. It's awesome that you can get paid so much and get to travel and listen to what goes on in court, and I think more people should be able to learn about this career.

I really enjoyed hearing your presentation and I learned so much about your career as a stenographer. This career seems fun and might be a good backup option for me if being a police officer doesn't work out for me, since I like being independent. Thank you again for showing us everything about your career, and telling stories about it too.

Sincerely,

Paige Richter

**KEEP DOING
WHAT YOU LOVE!**

Dear Mindy Rutherford,

Thank you so much for coming in and sharing your job with everyone. It was very interesting hearing about being a stenographer. I loved the stories you told from past hearings. Also being able to see the equipment you used and how it works was so fun to see. It surprised me how fast you really have to type to be able to do your job. Your presentation showed me how important you guys are to a case and past cases. Also how interesting it is to become a stenographer. You taught me so much about stenography that I didn't even know. So again, thank you for coming in and sharing. P.S. you were my favorite presenter.

Sincerely,
Brianna Huffman



Dear Mindy Rutherford,

I would like to thank you for taking the time out of your day to come into our school and talk about your job.

Some things I enjoyed learning about your job was your typing machine and how it's used. I think it is very interesting how you're able to type words with the limited amount of letters you have available. I also think being a stenographer is such an important job because you're the reason people who speak in different languages or are deaf, are able to understand what is being said in the courtroom.

I never realized when watching something on the news that took place in a courtroom, the words that are being written on the bottom of the screen is a person typing what is being said live. Finally, I just want to thank you again for taking the time out of your day to come and talk about your job as a stenographer.

Sincerely,
Holly Kessler

BYLAWS/P&P COMMITTEE



**Amber Thompson, LCR, CCR
TCRA President Elect 2022-2023
Bylaws/P&P Committee Chair**

There has been an update to the TCRA Policies and Procedures Manual. Under the heading BOARD OF DIRECTORS AND BOARD MEETINGS, the following language has been added:

The board-approved quarterly and annual meeting minutes are to be distributed to all TCRA members within 45 days after adjournment of the meetings.

As documented in the May 4, 2013, TCRA meeting minutes, this was approved by the Board and our Policies and Procedures Manual now reflects this new language.

This portion of our Policies and Procedures shall now read:

BOARD OF DIRECTORS AND BOARD MEETINGS

The composition of the Board of Directors of TCRA is set forth in the bylaws. The board shall be composed of elected officers and directors. The rules governing the election of the officers and directors are outlined in the bylaws. The president of TCRA shall act as chairperson of the board.

Per the bylaws, the board is composed of president, president-elect, vice president, secretary, treasurer, and six directors. The directors shall be appointed to represent designated geographical districts of the State of Tennessee. It is the goal, but not an expressed requirement, that each director represent the district in which s/he resides and/or conducts business as a qualified member of TCRA.

As expressed in the bylaws, the board will conduct the business of TCRA between annual meetings. Unless otherwise specified herein, the board shall follow Robert's Rules of Order when conducting its business meetings. The board-approved quarterly and annual meeting minutes are to be distributed to all TCRA members within 45 days after adjournment of the meetings.

CONVENTION COMMITTEE



Sarah Motley, LCR
TCRA Vice President 2022-2023
Convention Committee Chair

It is unbelievable that it is already the middle of August. Time is flying by. So that just means that Convention 2023 is basically tomorrow! That's why we're really trying to get a jump on the planning this go-around.

Thank you to everyone that responded to the convention survey recently. The results of the survey are extremely helpful in giving the Convention Committee guidance on how to best serve TCRA members, which we will be discussing during our next meeting.

In the meantime, please continue to send any ideas and suggestions on seminar topics and/or speakers to myself or to our Administrator, Lynn Terrell.

I encourage each member to go ahead and plan on attending Convention next year, whether remotely and/or in person. We have a fun Convention Committee this year, and we won't disappoint! Attending our annual conventions give you the opportunity to connect with other reporters in ways our profession usually doesn't allow us to. Think about when you run into another reporter in court, one you haven't seen in ages (other than social media, of course), and how exciting it is to see another reporter in person and to catch up. Now imagine how much more exciting it would be to run into over 100 reporters in the same place and enjoy a weekend together!

We will be updating the members on any Convention news regularly, so please be on the lookout in your e-mails and Facebook.

Lastly, thank you for allowing me to serve as your Vice President and Convention Committee Chair for a third time. It is truly my favorite position to serve on the Board, and I am grateful to be on the Board and different committees this year with all my colleagues, who have turned into some of my dearest friends.

Membership

Professional - 170
Associate - 1
Student - 3
Total - 174

CCR

Your CCR forms are now in the "Members Only" section of our website. You must be logged in to access them.

[TCRA CCR Forms](#)

EDUCATION COMMITTEE



Patricia Nilsen, RMR, CRR, CRC, CRI
TCRA Middle Director 2022-2023
Education Committee Chair

The education committee consists of Patricia Nilsen, Georgette Arena and Michelle Hinson. We're currently working towards getting some past convention speakers uploaded and online for those of you who missed them who need some CEUs, and looking forward to working with the convention committee this year to bring some new and exciting content. We are also looking to possibly expand into educating attorneys on the importance of the stenographic record and ways they can help us be most efficient in creating and protecting the spoken word.

If you have any ideas for continuing education and/or topics you'd like covered in your quest for CEUs, we'd love to hear from you (and if you'd like to serve on the committee, bonus)! For more information, email me at patricianilsencrr@gmail.com.

FUNDRAISING COMMITTEE



Katherine Gale, RPR, LCR, CSR(CA)
TCRA Middle Director 2022-2023
Fundraising Committee Chair

Hello to all our members from the newly-formed fundraising committee: Katherine Gale (chairperson), Kim Davidson, Valerie Gilliam, and Kasie Hardy. We are looking forward to serving you this term and hoping for much success this year! We invite you to send in any new ideas on how we can raise money and we will do our best to execute your wishes! Much of our work revolves around our convention each year so we are anxiously awaiting the when, where and how our convention will happen in 2023. Meanwhile, we will be reaching out to vendors and sponsors or anyone, really, who would like to advertise on our website so that we can raise money for our association that way. If you or anyone you know are interested in advertising on our website, please contact us and we will happily make that happen for you!

LEGISLATIVE COMMITTEE



**Patricia "Trish" Smith, RPR, LCR, CCR
TCRA Middle Director 2022-2023
Legislative Committee Co-Chair**

The 2022-2023 TCRA Legislative Committee conducted its first meeting remotely, via Zoom, in the evening of July 25. An "introduction" by those in attendance started off the meeting. Then discussion was held on highlights of committee activities for the year ahead. Topics included the tasks of securing a lobbyist for monitoring of legislation before the Tennessee Legislature, the annual "Day on the Hill" activities expected in February of 2023, and the importance of grassroots efforts/contacts.

Committee Members:

Dana May, Memphis – co-chair
Trish Smith, Nashville – co-chair
Lisa Blake, Memphis
Peggy Giles, Knoxville
Mary Patterson, Knoxville
Dawn Scruggs, Lafayette
Mindy Rutherford, Nashville
Amber Thompson, Nashville

NEWSLETTER/SOCIAL MEDIA COMMITTEE



**Amber Thompson, LCR, CCR
TCRA President Elect 2022-2023
Newsletter/Social Media Committee Chair**

Our TCRA Newsletter Committee met early morning via Zoom on July 20. We spent time brainstorming ideas and discussing topics we felt are important to our fellow reporters. We are excited to get our first newsletter out to everyone! All committee members were present except Brittany Temples who was out of town.

Members:

Amber Thompson, Chair
Misty Brigham
Sarah Motley
Brittany Temples

SCHOLARSHIP/MENTORING COMMITTEE



**Stefani Simmons, LCR, CVR
TCRA Western Director 2022-2023
Scholarship/Mentoring Committee Chair**

The scholarship/mentoring committee held its first meeting on Thursday, August 4, 2022. Committee members are Stefani Simmons, Tracy Hollis and Jennifer Mason. Lynn Terrell, Mindy Rutherford and Amber Thompson also attended.

We discussed activities/goals for this year as well as reviewed the Bylaws and Policies and Procedures set forth for the Scholarship committee. As part of our ongoing activities throughout the year we will continue to respond to requests for information regarding court reporter education and encourage students to apply for the annual scholarship.

Coordinating attendance at career days is always a highlight of this committee. We discussed gaining more of a presence with the high schools/guidance counselors in the West area as well as continuing to strengthen this program in the other areas of the state.

We also discussed contacting graduates of the A-Z program as follow-up for future mentoring.

STUDENT CORNER

Resources:

[Analyze your notes](#)

[RPR Level Practice Dictation](#)

[180-240 WPM Takes](#)

[Audio/Video Playback Speed Controller for Chrome](#)



QUARTERLY WORD FOR THE REPORTER

- e·lide

/ē'lid/

verb

omit (a sound or syllable) when speaking.

"English speakers often elide the vowel completely"

join together; merge.

Condolences

We offer our heartfelt condolences to:

Katherine Gale and family on the loss of her mother

Jennifer Carollo and family on the loss of her father

Teri Campbell, Carolyn Bertram, and Ryan Bertram on the loss of their mother, mother-in-law, and grandmother

The family and friends of Jim Vowell

RULES, REGULATIONS, AND RED TAPE

Court Reporters Board Meeting The Tennessee Board of Court Reporting

Event Information

October 14, 2022

9:00 am

Location

Davy Crockett Tower Conference Room 1-B
500 James Robertson Parkway
Nashville, TN 37243

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

+1 629-209-4396,,111108697# United States, Nashville

Phone Conference ID: 111 108 697#



Pursuant to the Tennessee Open Meetings Act (Tenn. Code Ann. § 8-44-101, et. seq.), the above referenced hearing is open to the public, and you may attend the hearing in person. If you have any comments regarding the rules, you may either submit your written comments in advance of the board meeting to Hugh Cross, Assistant General Counsel, at (615) 741-3072 or electronically at Hugh.Cross@tn.gov, or appear at the hearing to make your comments on the record.



NEW PATIENT SPECIAL ONLY \$50

Includes:

- Complimentary Consult
- X-Rays
- Neurological Assessments
- Doctor's Report of Findings



2022-2023 TCRA OFFICERS AND DIRECTORS

Mindy Rutherford, LCR, CLR - President

Amber Thompson, LCR, CCR - President-Elect

Kristin Burke, LCR - Past President

Sarah Motley, LCR - Vice President

Jennifer Checuga, RPR, LCR - Secretary/Treasurer

Kathy Samson - Eastern Director

Patricia "Trish" Smith, RPR, LCR, CCR - Eastern Director

Patricia Nilsen, RMR, CRR, CRC, CRI - Middle Director

Katherine Gale, RPR, LCR, CSR(CA) - Middle Director

Stefani Simmons, LCR, CVR - Western Director

Dana Webb, LCR, CCR - Western Director

Administrative/Website Director

Lynn Terrell, LCR



**Amber Thompson, LCR, CCR
 TCRA President-Elect 2022-2023
 Newsletter and Social Media Committee Chair**

The Volunteer Reporter is a publication produced quarterly for members of TCRA and other interested parties and is dedicated to the improvement of our profession and to provide a link between TCRA and its members.

Letters for the newsletter are welcomed and will be printed according to space availability. The Newsletter Committee reserves the right to edit letters according to space and formatting requirements or as ethics require, so long as the original meaning remains intact. Additionally, research articles may be written to earn TCRA CEU credits. Author must submit online and receive approval of such in order to earn CEUs. Contact the Newsletter and Social Media Committee for details.

Submission and advertising deadline is 15 days before publication date. Material received after deadline will be held for next issue.

Statement of fact, opinion, and all advertisements are made on the responsibility of the author and do not imply endorsement on the part of TCRA or its officers. Reprint rights are granted to all NCRA-affiliated publications, with appropriate attribution.

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SEPTEMBER	OCTOBER	NOVEMBER
05 Labor Day	10 Columbus Day	06 Daylight Savings Time Ends
22 Fall Equinox	14 TBCR Meeting	08 Election Day 11 Veterans Day
23 TCRA Middle TN Network Event at Arrington Vineyards	31 Halloween	24 Thanksgiving Day